



**SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS
 2014 & 2015**

Massage Therapist Program – 27 – 51 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate	Total Completion Rate including 100% and 150% graduates
2014	107	78	41	53%	86%
2015	47	47	14	36%	83%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate	Total Completion Rate including 100% and 150% graduates
2014	107	78	26	33%	86%
2015	47	47	25	64%	83%

Student's Initials: _____ Date: _____

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2014	107	67	64	50	78%
2015	47	39	33	24	73%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training from Sarah Partos, Work Placement Coordinator/ Assistant Director.



Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2014	42	8	50
2015	21	3	24

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2014	50	0	50
2015	23	0	23

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2014	10	50
2015	1	24

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2014	0	50
2015	0	24

Student's Initials: _____ Date: _____

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San Francisco School of Massage & Bodywork
475 Valencia St. San Francisco, CA 94103 | 415-474-4600 | www.sfsm.edu

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

Student’s Initials: _____ **Date:** _____

Only initial after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2014	NO EXAM REQUIRED FOR CALIFORNIA STATE CERTIFICATION PRIOR TO 1/1/15				
2015	39	32	30	5	83.3%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 7 graduates.

Student’s Initials: _____ **Date:** _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$25,001	\$35,001	\$40,001	\$45,001
			- \$25,000	- \$35,000	- \$40,000	- \$45,000	- \$50,000
2014	64	50	7	17	20	3	3
2015	33	24	4	8	8	3	1



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A list of sources used to substantiate salary disclosures is available from the school. The salary information contained above references the United States Department of Labor Bureau of Labor Statistics Occupational Employment and Wages at the following internet address: <http://www.bls.gov/oes/current/oes319011.htm>.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in **2015**: \$7,500.00. Additional charges may be incurred if the program is not completed on-time. **Total charges for the program for students completing on-time in 2016: \$8,400.00**

Student's Initials: _____ **Date:** _____

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Students at the San Francisco School of Massage & Bodywork are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

 Student Name - Print

 Student Signature

 Date

 School Official

 Date



Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



STUDENT'S RIGHT TO CANCEL

STUDENTS RIGHT TO CANCEL: The Student has a right to cancel this enrollment agreement and obtain a refund of all charges through attendance of the first class or within seven (7) days (____/____/____) of the signing of this agreement, whichever is later. Subsequent to this period, an applicant requesting cancellation after the start of classes is entitled to a refund of all monies paid less a registration fee \$75.

STUDENT'S RIGHT TO WITHDRAW: Under California law (CEC §94920), a student may withdraw from a course after instruction has started and receive a pro rata refund for the unused portion of the tuition and other refundable charges. Students who exceed 60% of the total hours of instruction shall not be entitled to a refund. Eligible withdrawing students shall be entitled to a pro rata refund, less registration, books and fees, based on the following:

CANCELLATION / WITHDRAWAL PROCEDURE: The student has a right to cancel this enrollment agreement, withdraw from classes and obtain a refund (when applicable) by providing a written, dated and signed notice of cancellation stating the reason for withdrawal to Gary Witt, Director of San Francisco School of Massage, 475 Valencia Street 3rd Floor, San Francisco, CA 94103. Withdrawal may also be effectuated by student conduct including, but not limited to, a lack of attendance. Students who miss the maximum number of classes noted in the attendance policy consecutively will be considered withdrawn automatically. All refunds shall be remitted within 30 days of the date of withdrawal. Any monies paid by a third party lender or institution shall be refunded to that party. Any monies not paid from a lender or third party shall be returned to the student. The date of withdrawal for cancellations shall be the date the notice of cancellation was received or the date of last academically related activity completed at the school, whichever is earlier.

If the school cancels an educational program, the school will make a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.